



Field Experience Specification

(Bachelor)

Course Title: **Internship**

Course Code: **AP2901 / AP2902**

Program: **Diploma - Technology of Environmental Protection**

Department: **Biology**

College: **Applied College**

Institution: **Umm Al- Qura University**

Field Experience Version Number: *Course Specification Version Number*

Last Revision Date: *Pick Revision Date.*



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A. Field Experience Details:

1. Credit hours: 8 + 8 Credits

2. Level/year at which Field Experience is offered: 3rd Year / 7th Level & 8th Level

3. Time allocated for Field Experience activities

)12 weeks + 12 weeks ()60 + 60 days (Days)360 + 360 hours (Hours
Weeks

4. Corequisite (or prerequisites, if any) to join Field Experience

Students must earn a minimum of 80% credits of the Technology of Environmental Protection program to register this training field.

5. Mode of delivery

☐ In-person/onsite

☐ hybrid (onsite/online)

☐ Online

B. Field Experience Course Learning Outcomes (CLOs), Training Activities and Assessment Methods

Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
1.0	Knowledge and understanding				
1.1	Develop practical knowledge and skill in his/her chosen area.	K1			
1.2	Become familiar with various methods used in field work.	K2			
1.3	An understanding of professional and ethical responsibility	K3			
2.0	Skills				
2.1	Get familiar with practical problems during	S1			



Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
	field condition and to overcome it.				
2.2	Be able to develop research problem for higher studies.	S3			
2.3	An ability to use the techniques, skills, and modern tools necessary for environment practice.	S4			
3.0	Values, autonomy, and responsibility				
3.1	Developed skill to coordinate team work and to report individually.	V1			
3.2	An ability to function on teams	V3			

*Assessment methods (i.e., practical test, field report, oral test, presentation, group project, essay, etc.).

C. Field Experience Administration

1. Field Experience Flowchart for Responsibility

Including units, departments, and committees responsible for field experience identifying by the interrelations.

2. Distribution of Responsibilities for Field Experience Activities

Activities	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Selection of a field experience site	✓				
Selection of supervisory staff	✓				
Provision of the required equipment	✓	✓		✓	✓
Provision of learning resources	✓	✓		✓	✓
Ensuring the safety of the site	✓	✓		✓	✓
Commuting to and from the field experience site	✓	✓		✓	✓
Provision of support and guidance	✓	✓		✓	✓
Implementation of training activities (duties, reports, projects ...)	✓	✓		✓	✓
Follow up on student training activities	✓	✓		✓	✓
Monitoring attendance and leave	✓	✓		✓	✓
Assessment of learning outcomes	✓	✓		✓	✓
Evaluating the Quality of Field Experience	✓	✓		✓	✓
Others (specify)					



3. Field Experience Location Requirements

Suggested Field Experience Locations	General Requirements*	Special Requirements**
The field of environmental conservation	Approval by Biology Department	Approval by Biology Department
The field of wildlife		
Natural Reserves		
Field of biotechnology		

* E.g., Provides information technology, equipment, laboratories, halls, housing, learning sources, clinics ... etc.

** E.g., Criteria of the institution offering the training or those related to the specialization, such as safety standards, dealing with patients in medical specialties ... etc.

4. Decision-Making Procedures for Identifying Appropriate Locations for Field Experience

A location can be approved as a suitable field experience location only if it fulfills the aforementioned list of requirements.

All field experience locations are well-known governmental or private sectors, institutions and establishments.

5. Safety and Risk Management

Potential Risks	Safety Actions	Risk Management Procedures
Typical injuries in the field	Training location provides students with personal	Wearing personal protective equipment
	Training location offers students a workshop on safety rules and regulations	Following the safety rules and regulations of the training location

D. Training Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of Training of trainee.	Student Faculty supervisor Field supervisor Field experience committee	Questionnaire. Reports.
Faculty supervision		
Field supervision		

Evaluation areas (e.g., Effectiveness of Training and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Supervisory Staff, Program Leaders, Peer Reviewer, Others (specify))





Assessment Methods (Direct, Indirect)

E. Specification Approval Data

Council /Committee	Umm Al-Qura University Council
Reference No.	851141114462/190635
Date	22/11/1446

